

# PEDIATRIC SLEEP DAY 2018 REGISTRATION & PAYMENT FORM

DATE: OCTOBER 12, 2018

TIME: 8:00 AM TO 5:00 PM

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**LOCATION:** Toronto Western Hospital, 399 Bathurst Street, Toronto, Ontario  
 BMO Education & Conference Centre, Krembil Discovery Tower, Ground Floor

To register, please complete this entire form for **each** individual or Telehealth / Web Casting site.

For convenience, the form may be completed electronically in Acrobat Reader – just click on the blank fields, type your information, and save. To delete all typed information, click on this button →

The form may also be printed, filled out manually, then scanned and e-mailed, faxed, or mailed.

E-mail / Fax completed forms to: **Dr. Sharon Chung** ([sleepeducationcanada@gmail.com](mailto:sleepeducationcanada@gmail.com) / fax: 647-498-1293)

Mail / courier completed forms to: **Dr. Sharon Chung, Pediatric Sleep Day, Suite 1028 – 790 Bay Street, Toronto, Ontario M5G 1N8**

**BIOGRAPHIC INFORMATION:** Please type or print clearly. Illegible forms will be returned & may impact discount rates.

<input type="checkbox"/>	Dr.	<input type="checkbox"/>	Mr.	<input type="checkbox"/>	Ms.	Name:						
Institution / Clinic:												
E-mail:						AAST # (if applicable):						
Address:												
City:					Province / State:					Postal / Zip Code:		
Phone:					Fax:							

Please indicate (X) if you require any of the following CME credits:

<input type="checkbox"/>	Licensed Family Physician	<input type="checkbox"/>	Sleep Technologist (NOTE: You <u>must be an AAST member</u> to obtain AAST credits)
<input type="checkbox"/>	Licensed Specialist Physician	<input type="checkbox"/>	Licensed Dentist

**REGISTRATION:** Please **CLICK / CHECK (X)** the appropriate boxes below. All amounts are in **Canadian \$**. Please type or print clearly. Illegible forms will be returned and may jeopardize discount rates.

SELECT <b>ONE</b> REGISTRATION CATEGORY BELOW	ON / BEFORE MIDNIGHT SEPT. 21 <sup>ST</sup>	SEPT 22 <sup>ND</sup> TO MIDNIGHT OCT 5 <sup>TH</sup>	<b>ONSITE CASH ONLY</b>
<b>Individual</b> Registration	\$ 125	\$ 155	\$ 200
Individual Registration by <b>Sleep Technician</b>	\$ 90	\$ 115	\$ 150
Individual Registration by <b>Resident / Fellow</b>	\$ 80	\$ 100	\$ 130
Individual Registration by <b>Student</b>	\$ 55	\$ 70	\$ 90
<b>Telehealth (OTN)</b> Registration	\$ 95	\$ 120	N/A
<b>Web Casting</b> Registration	\$ 95	\$ 120	N/A

Registration fee for **onsite attendees** includes continental breakfast, coffee breaks, lunch, CME credit, and conference giveaways. **Onsite attendance is absolutely limited to 125 people. Register early to avoid being turned away!**

For **Telehealth** and **Web Casting participants**: A registration form for **each** site must be received; however, there is **no limit** to the number of attendees at each of these registered locations.

**NOTE:** a **fee** will apply to **each** Telehealth/Web Casting attendee who wishes to obtain **CME credit**. Please **include** this fee with your registration payment (**see page 2 for fee schedule**). You will receive a form with your registration confirmation e-mail requesting the names of the individuals requesting CME credit.

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**CME CREDIT FEE FOR TELEHEALTH AND WEB CASTING PARTICIPANTS ONLY:**

Please input the number of participants requesting CME Credit. If electronic, the form will calculate the amount. If manual, please write in the total. All amounts are in **Canadian \$**. **PLEASE INCLUDE THIS FEE WITH YOUR REGISTRATION FEE PAYMENT.**

DATE OF SUBMISSION	FEE PER ATTENDEE	# ATTENDEES*	TOTAL
On / Before midnight October 5 <sup>th</sup>	\$ 25		
October 6 <sup>th</sup> to midnight October 30 <sup>th</sup>	\$ 40		

**\*NOTE:** Last-minute remote attendees who are not included above on this form can also receive CME credit. However, the higher CME fee of \$40 will apply. Remote sites will be provided with a form to record and pay for any last-minute attendees.

**REGISTRATION PAYMENT (FOR ALL ONSITE, WEBCASTING OR TELEHEALTH REGISTRANTS):**

We accept payment by cheque, cash, money order, or Visa/Master Card credit card.

Payments must be in **Canadian funds**. Please **CLICK / CHECK (X)** the appropriate box below.

Cheque	Please make cheques / money orders payable to: <b>Sleep Education Canada</b> . Cheques / money orders may be <b>mailed</b> to <b>Dr. Sharon Chung</b> , Pediatric Sleep Day, Suite 1028 – 790 Bay Street, Toronto, Ontario M5G 1N8.
Money Order	
Cash	<b>PLEASE DO NOT MAIL CASH.</b> Hand-deliver only to Dr. Sharon Chung. <b>NOTE:</b> if registering on-site on October 12 <sup>th</sup> , <b>only CASH</b> will be accepted.
Credit Card	<b>PLEASE COMPLETE THE SECTION BELOW.</b> Only <b>VISA</b> or <b>MasterCard</b> are accepted. The vendor shown on your credit card statement will be <b>Sleep Education Canada</b> .

**Please complete this section for all VISA or MASTERCARD payments**

<b>Credit Card Number:</b>		<b>Expiry:</b>	MM		YY	
<b>Cardholder Name:</b>				<b>Security Code<sup>▲</sup>:</b>		
<b>Cardholder Signature:</b> <i>Type name or print &amp; sign</i>						
In signing this form, I confirm my agreement to the charges and to the <u>Terms and Conditions</u> below						

**▲** VISA & MC: 3 digit code (CVV) in signature panel on back of the card immediately after the card's account number;

**NOTE:** We can **only accept** credit cards **issued in Canada or the United States**.

**TERMS AND CONDITIONS:**

- To qualify for the Early Bird Registration, both the completed **Registration Form** and **full/confirmed Payment** must be received before the deadline of **midnight Friday, September 21<sup>st</sup>**.
- The deadline for **receipt** of e-mailed, faxed, or mailed Registration Forms is **midnight Monday, October 5<sup>th</sup>**. Forms received after that date will not be accepted and registration will **ONLY** be accepted onsite in **CASH** and at the **ONSITE rate**.
- There is a **Registration Cancellation Penalty of 50% of the Registration Fee to a maximum of \$50** (fee deducted from the refunded amount). **NO refunds will be issued if the cancellation is made after midnight, Friday, September 14<sup>th</sup>**.
- Meals, conference bags, and other giveaways are available **only** to onsite attendees.
- **American Academy of Sleep Technician Members:** The necessary attendance information will be sent to the AAST, but it is your responsibility to check that your AAST credits have been updated accordingly.